

**TOWNSHIP OF MONTVILLE
BOARD OF FIRE COMMISSIONERS - DISTRICT NO. 2**

MINUTES OF REGULAR MEETING HELD AT FIRE HEADQUARTERS, AT
7:30 PM

February 20, 2013

IN COMPLIANCE WITH THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS GIVEN BY HAVING SAME INCLUDED IN THE ANNUAL SCHEDULE OF MEETINGS WHICH WAS POSTED AT THE MONTVILLE TOWNSHIP OFFICES, MAILED TO THE OFFICIAL DISTRICT NEWSPAPERS, THE CITIZEN OF MORRIS COUNTY AND THE DAILY RECORD, SUBMITTED TO ANY PERSON REQUESTING SAME, AND PLACED ON FILE IN THE DISTRICT CLERK'S OFFICE. THE NOTICE PROVIDED THE DATE, TIME AND PLACE OF THE MEETING AND AGENDA TO THE EXTENT KNOWN.

QUORUM. A quorum was declared present based on the presence of President MacStudy, Vice President Conklin, District Clerk Ward and Treasurer

Absent: Scott Russell

Also present: Fire Chief Breeman

CALL TO ORDER. The meeting was called to order by President MacStudy at 7:30 PM.

PLEDGE OF ALLEGIANCE

MINUTES. The January 16, 2013 Regular Meeting Minutes were presented before the Board. The motion to accept the Minutes was made by District Clerk Ward and Seconded by Vice President Conklin. Vote Being – Unanimously carried.

TREASURER'S REPORT. The Treasurer's Report was submitted to the Board. The motion to accept the report was made by Vice President Conklin and Seconded by Treasurer Witty. Vote Being – Unanimously carried.

PAYMENT OF BILLS. Vice President Conklin made the appropriate motion to pay bills as submitted. The motion was Seconded by District Clerk Ward. Vote Being – Unanimously carried.

CORRESPONDENCE. All correspondence was review and discussed.

CHIEF'S REPORT. 4- Fire Calls, 3 - Drills, 7 - Total Calls. 15 - Average Attendance.

FIRE PREVENTION REPORT. Written report was submitted by Fire Official Eggers.

PUBLIC COMMENTS. Firewoman Sorenson discussed the Volunteer Fireman's dinner on March 9, 2013 and invited all the Commissioners and Board Secretary to the event.

UNFINISHED BUSINESS.

Secretary Prudente is the process of updating the Handbook Manual and Personnel Policy to include the changes and recommendations made by Anthony Bucco.

Vice President Conklin provided the boiler specifications for the replacement of the boiler in Station #1. The bid would be advertised in the Daily Record and the sealed bids should be delivered to the Board office by 8 PM at the next board meeting on March 20, 2013.

The Board reviewed the quotes form A.C. Daughtry and ESSI to combine the handling of the fire and burglar protection by one company. The Board discussed approaching these companies to see if there was any cost savings to eliminate burglar protection at Station #2 which currently has this service. Also, the Board agreed to pay ESSI for three months of service for Station #1 until a decision is made on which company will be awarded the contract. ESSI bills in January for the full year of service.

District Clerk Ward will obtain a quote to replace the backup generator at Station #1 with a larger unit in order to run the fire department at full capacity since it is a designated OEM center.

District Clerk Ward discussed the Water Softener System proposal from Passaic Bergen Water Softening and Advanced Water Conditioning. The Board awarded Advanced Water Conditioning the work to install a twin tank. District Clerk Ward will look into the cost to have Advanced Water Conditioning service the salt on a monthly basis. A motion to accept Advance's proposal was made by Vice President Conklin and Seconded by Treasurer Witty. Vote Being – Unanimously carried.

Vice President Conklin is still reviewing the underground storage tank matter.

Commissioner Russell continues to review the health benefits coverage for Harry and Alice Schaub to determine if the same coverage can be moved to another insurance carrier for a lower annual premium.

The mailbox for 27 Whitehall Road will be placed by the fire pole in front of the fire department. Treasurer Witty will install the mailbox.

The Board's web-site is in compliance with the Local Finance Board's requirements.

NEW BUSINESS.

Chief Breeman requested the foam system needed to be repaired on Engine 36-40. The Board accepted the quote from Fire & Safety in the amount of \$2,875. A motion was made to accept the quote by District Clerk Ward and Seconded by Vice President Conklin. Vote Being – Unanimously carried.

The truck committee will develop specifications to purchase a new truck and then meet with the lenders to discuss the costs and capital needed to purchase the truck.

The Board agreed to purchase two (2) new tires for Engine 36-40 from Custom Bandag. A motion to accept was made by Vice President Conklin and Seconded by District Clerk Ward. Vote Being – Unanimously carried.

Apollo Tires & Battery's quote was accepted by the Board to purchase four (4) new tires for the pickup truck. Motion to accept the quote was made by Treasurer Witty and Seconded by Vice President Conklin. Vote Being – Unanimously carried.

The Board requested that another quote be obtained from a local company for comparison to the quote received from Davis Carburetor to repair the emergency generator at Station #2.

New Usage Agreements were presented to the Board for District Clerk Ward and fireman Filippo. The motion to accept the agreements was made by Treasurer Witty and Seconded by Vice President Conklin. Vote Being – Unanimously carried.

New Fireman Junior Membership Applications for Ben Koch, Michael Howard and Cobi Dreher were presented to the Board. . A motion to accept the applications was made by Treasurer Witty and Seconded by Vice President Conklin. Vote Being – Unanimously carried.

A motion was made to by District Clerk Ward and Seconded by Vice President Conklin to include the Commissioners Reorganization meeting as part of the Reorganization and Regular Meeting held on March 20, 2013 at 7:00 PM.

The Board made a motion to send a representative to the Montville Township Chamber of Commerce Awards Dinner to support Robert Peer for accepting his Public Service Award. The motion was made by Vice President Conklin and Seconded by District Clerk Ward. Vote Being – Unanimously carried.

ADJOURNMENT. The Regular Meeting was adjourned at 8:40 P.M. motion made by District Clerk Ward and Seconded by Treasurer Witty. Vote Being – Unanimously carried.

Respectfully submitted,

Michael Ward
District Clerk