

**TOWNSHIP OF MONTVILLE  
BOARD OF FIRE COMMISSIONERS - DISTRICT NO. 2**

MINUTES OF REGULAR MEETING HELD AT FIRE HEADQUARTERS, AT  
7:30 PM

November 15, 2017

IN COMPLIANCE WITH THE PROVISIONS OF THE OPEN PUBLIC MEETINGS ACT, ADEQUATE NOTICE OF THIS MEETING WAS GIVEN BY HAVING SAME INCLUDED IN THE ANNUAL SCHEDULE OF MEETINGS WHICH WAS POSTED AT THE MONTVILLE TOWNSHIP OFFICES, MAILED TO THE OFFICIAL DISTRICT NEWSPAPERS, THE CITIZEN OF MORRIS COUNTY AND THE DAILY RECORD, SUBMITTED TO ANY PERSON REQUESTING SAME, AND PLACED ON FILE IN THE DISTRICT CLERK'S OFFICE. THE NOTICE PROVIDED THE DATE, TIME AND PLACE OF THE MEETING AND AGENDA TO THE EXTENT KNOWN.

**QUORUM.** A quorum was declared present based on the presence President MacStudy, Vice President Ward, District Clerk Misiewicz, Treasurer Russell and Commissioner Connelly

Also present: Fire Chief Breeman

**CALL TO ORDER.** The meeting was called to order by President MacStudy at 7:30 P.M.

**PLEDGE OF ALLEGIANCE.** Led by President MacStudy.

**MINUTES.** October 18, 2017 Budget Workshop Minutes and October 18, 2017 Regular Meeting Minutes were presented before the Board. The motion was made by Treasurer Russell to accept the Minutes and seconded by Vice President Ward. Roll Call Vote: Commissioner Connelly – Yes, Treasurer Russell – Yes, District Clerk Misiewicz – Yes, Vice President Ward – Yes and President MacStudy – Yes.

**TREASURER'S REPORT.** The Treasurer's Report was submitted to the Board. The motion to accept the report was made by Commissioner Connelly and seconded by Treasurer Russell. Roll Call Vote: Commissioner Connelly – Yes, Treasurer Russell – Yes, District Clerk Misiewicz – Yes, Vice President Ward – Yes and President MacStudy – Yes.

**PAYMENT OF BILLS.** Vice President Ward made the appropriate motion to pay the bills on the Bill Detail List as submitted. The motion was seconded by Treasurer Russell. Roll Call Vote: Commissioner Connelly – Yes, Treasurer Russell – Yes, District Clerk Misiewicz – Yes, Vice President Ward – Yes and President MacStudy – Yes.

**CORRESPONDENCE.** None

**CHIEF'S REPORT.** The report was not submitted.

**FIRE PREVENTION REPORT.** Written report was submitted by Fire Official Eggers and reviewed by the Board.

**PUBLIC COMMENTS.** None

**UNFINISHED BUSINESS.**

FEDE Construction will begin to excavate, pour footings, install stone and block for the new garage at Station #1. Cost is \$15,000.

No update on the service reception analysis. Commissioner Connelly made a motion to send an e-mail to Montville and Pine Brook commissioners to have an emergency joint meeting to discuss the radio system. Motion was seconded by Treasurer Russell.

Quotes were reviewed for the purchase of a washer and dryer units for the fire department at Station #2. Commissioner Connelly made a motion to purchase the units from CSC Service/Works for \$14,705 which includes delivery and installation. Motion was seconded by Treasurer Russell.

The 2018 Pinnacle Maintenance Agreement was reviewed by Vice President Ward. Further review is required before a decision is made on how to proceed.

Vice President Ward made a motion to have Treasurer Russell review with Boiling Springs Bank the investment options that are protected, FDIC or GUDPA for the capital and general fund accounts. The motion was seconded by Commissioner Connelly.

**NEW BUSINESS.**

The 2018 Budget Resolution was introduced and read by District Clerk Misiewicz. Commissioners were in favor. Roll Call Vote: Commissioner Connelly – Yes, Treasurer Russell – Yes, District Clerk Misiewicz – Yes, Vice President – Yes and President – Yes.

The 2017 Budget was reviewed for line transfers. The following transfers were made:

- Transfer \$4,000 Electric Line Item to Promotion Line Item \$4,000
- Transfer \$4,207 Oil/Gas Line Item to Promotion Line Item \$4,207

- Transfer \$8,000 Professional Service Line Item to Outside Services Line Item  
\$8,000
- Transfer \$6,000 Firematic Training Line Item to Outside Services Line Item  
\$6,000

2018 Snow Removal Contract was discussed again. No changes were made

Chief Breeman asked to have the third floor carpets cleaned before their holiday party on December 16th. A motion was made by Vice President Ward and seconded by Treasurer Russell to hire a company for this service.

The motions detectors at Station #2 were fixed.

Commissioner Connelly made a motion to install gas at Station #2. Motion was seconded by Treasurer Russell.

Photo cells were placed in all the outside lights at Station #1.

Firefighter French advised the Board that the fire department plans to put gym equipment in the auxiliary room at Station #1 and there is not enough lighting or wall outlets. Commissioner Connelly made a motion to install appropriate lighting and wall outlets in the auxiliary room on the second floor at Station #1. Motion was seconded by Vice President Ward.

**ADJOURNMENT.** The Regular Meeting was adjourned at 8:50 P.M. Motion made by Treasurer Russell and seconded by District Clerk Misiewicz. Vote Being – Unanimously carried.

Respectfully submitted,

John Misiewicz  
District Clerk